



PLEASE ENSURE THIS IS COMPLETED AND RETURNED TO SCHOOL

Lincoln Christ's Hospital School Proof of Identity Form

We are required by the DFE to have proof of identity for our students so that we can confirm their right to study in the UK. To enable us to do so, we must ask you to read the relevant section below and provide the documentation required before we can put your child onto our school roll. Please bring them into our **Main Reception** office for us to check where required.

Please complete these student details and provide the relevant documentation according to where your child was born.

Student Name: _____

Place and Country of Birth: _____

Date of Birth: _____

1. For students born in the European Union (that is not the UK)

Original documentation to be brought into school for checking. We need to keep on file as signed and witnessed:

- copy of the birth certificate

2. For students not born in either the UK or the European Union

Original documentation to be brought into school for checking. We need to keep on file as signed and witnessed:

- copy of the birth certificate
- copy of the current passport/or an ID card
- copy of their visas

Please note for students in this category – these must be provided on an annual basis i.e. at the start of every school year. This is September 1st each year. Copies must be signed and witnessed by **15th September each year**.