FINAL
Minutes of the Full Governing Body Committee

Wednesday 18th September 2024 at 6.00pm

Present: Mrs. H. Allison-Warby, Mr. P. Beighton, Mr. C. Davison, Mr. M. Edgar, Mrs. A. Edlin**,** Mr. D. Gibbons, Mr. G. Godley, Mr. S. Holt, Mrs. L. Holmes, Mrs. E. Jubbs, Mr. C. Milnes, Mr. M. McKeown, Mr. N. Potter, Mr. M. Savage, Mr. S. Thompson

Apologies: None **Minutes**: Mrs A. Williams, Clerk

Guests: Mr. Brian Middleton, Mr. Paul Fragle

18/09/24		**Actions**
1.	**Welcome and Apologies:** AW welcomed the Committee.	
2.	**Declaration of interest in any items of discussion**: none	
3.	**Confirmation of the Minutes of the Previous Meeting:** 10th July 2024 The minutes were agreed and adopted as a true reflection of the meeting. **ME proposed, HAW seconded.**	
4.	**Matters Arising**: none	
5.	**Election of Chair and Vice Chairs** **Election of Chair of Governors**: **Full Governing Body** In the absence of any other nominations HAW confirmed she was happy to remain as Chair of Governors. EJ proposed, AE seconded. **HAW re-elected as Chair of Governors** **Election of Vice Chair of Governors: Full Governing Body** In the absence of any other nominations AE and EJ agreed to remain as joint Vice Chairs. NP proposed, ME seconded. **AE and EJ re-elected as joint Vice Chairs of Full Governing Body** **Election of Chair and Vice Chair: Curriculum & Standards Committee** In the absence of any other nominations CD agreed to remain as Chair of Curriculum & Standards. CM proposed, SH seconded. **CD re-elected as Chair of Curriculum & Standards committee.** AE volunteered to act as Vice Chair, HAW proposed, CM seconded. **AE elected as Vice Chair of Curriculum and Standards committee.** **Election of Chair and Vice Chair: Finance & Property Committee** PB advised he would like to stand down from the position of Chair. ST volunteered to act as Chair, HAW proposed, AE seconded. **ST elected as Chair of Finance & Property committee.** PB agreed to act as Vice Chair, HAW proposed, CD seconded. **PB elected as Vice Chair of Finance & Property committee.**	

5	Continued … **Election of Chair and Vice Chair: Audit & Risk Committee** In the absence of any other nominations ME agreed to remain as Chair of Audit & Risk committee. SH proposed, CD seconded. **ME re-elected as Chair of Audit & Risk committee.** MS advised he would like to stand down from the position of Vice Chair. GG volunteered to act as Vice Chair, HAW proposed, PB seconded. **GG elected as Vice Chair of Audit & Risk committee.** **<u>Link Governor Roles</u>** Link Governor positions were discussed and the following elected: **Safeguarding – C. Milnes** **Pupil Premium – C. Davison** **SEN – L. Holmes** **Staff well-being – N. Potter** Link Governors for the School Action Plan priorities document were discussed and the following elected. **Quality of Education/Attendance & Punctuality – C. Davison** **Personal Development – C. Milnes** **Literacy Strategy – L. Holmes** **Behaviour & Attitudes – A. Edlin** **Data Tracking & Assessment – D. Gibbons** **Leadership & Management – H. Allison-Warby** **NP proposed, EJ seconded – All above positions blanket approved.**	
6	**<u>KS4 and KS5 results</u>** (Brian Middleton) BM discussed the headline figures from the Governors Overview of the Outcomes Report which had been circulated ahead of the meeting. **Brief summary**: • Attendance was better than 2023 but still less than 2019 • Performance in English was significantly lower than predicted. However, Grade boundaries have gone up across all grades. Predictions made throughout 2023-2024 were based on prior grade boundaries using past papers. This had a significant impact on our English P8 and Basics Figures • A review of the marking has taken place which has impacted the figures, however, we are still waiting for the final qualifications to come back. • MM confirmed we have qualified exam markers within the English and Maths departments and external markers have also validated the results • Progress 8 figures for male students were in line with 2019 and higher than 2023 • Progress 8 figures for female students has improved • Basics were in line with 2023 but were significantly lower than expected • Targets – we met FFT20 and FFT50 but we fell short of our own targets, especially in English • KS5 continues to be a strength, our Value Added judged as average	

6.	Continued …. It was agreed to discuss subject level results in more details at the Curriculum & Standards committee meeting on 25th September 2024. BM confirmed we are generally pleased with the progress from last year but are disappointed with the Basics and still have work to do. PB asked about assessments of impact of improvement strategies implemented as a consequence of the Behaviour and Attendance Hub project and Ofsted Action Plans on current students (timescales involved mean that impact for Year 11 of 2024 would be minimal). CM questioned whether the results would prompt an earlier visit than expected from Ofsted? MM confirmed that we are due a second visit at any time and the results would have no effect on the timing. **HAW thanked BM for the update.** BM left the meeting 7.00pm	
7	**<u>Safeguarding update for Governors</u>** (Paul Fragle) PF showed a brief video presentation, which had previously been shown to staff, on Safeguarding which highlighted the typical challenges a School has on a daily basis with students facing a number of difficult circumstances. Governors watched the presentation and there were no questions. PF detailed how staff record any concerns on CPOMS and explained the procedures and how the system works. PF advised Prevent Training would be taking place on Friday 27th September 2024 between 12.00 and 1.30pm and Governors were welcome to attend. It was agreed a Safeguarding Summary would be circulated to Governors after the meeting and PF reminded Governors of their role and responsibilities. The updated NGA module on Safeguarding will be a compulsory module for Governors and form part of the Governor Training schedule 2024/2025 which has yet to be approved. **HAW thanked PF for the presentation.** PF left the meeting at 7.45pm	**AW**
8	**<u>Headteacher's Items</u>** **Action Plan 2024-25** (including AP updates) MM discussed the new updated version of the Action Plan and gave an overview of the specific roles of each member of SLT within each section and the short, medium and long-term goals. Governors liked the new format and there were no further questions. The Action Plan will be implemented and used to spark new conversations, ideas and initiatives. **Alternative Provision** MM advised the building work on the Alternative Provision was going very well. The facility will have 4 large classrooms, accessible toilets and a good-sized kitchen facility. The foundations for the access road have been put in place and has come in under budget. We are also creating an outside learning area at the front. It is hoped that the build will be completed by half-term. NP asked whether arrangements had been made regarding staffing. MM advised that staffing is not yet in place and is currently being discussed at leadership level. MM advised arrangements could be made for Governors to visit the site if requested. Also, photographs can be taken and circulated. GG confirmed he had a team of volunteers willing to provide materials and work on any small simple jobs that need doing. MM agreed to mention it to M. Groves and thanked GG for offer.	

9	**Policies** LCHS Child in Care (CIC) Policy 2024/25 LCHS Child Protection & Safeguarding Policy 2024/25 LCHS Sexual Harassment, Sexual Abuse & Sexual Harmful Behaviour Policy 2024/26 **All abovementioned policies approved. NP approved, GG seconded.**	
10	**Chair's Items** Governor Attendance Record for the website – **approved** Terms of Reference 2024/25 – **ME advised Risk & Audit section needs updating. To be approved at next Finance meeting** HAW advised Governors that in light of the upcoming Ofsted Inspection 3 members of the CIT (Community Inclusive Trust) School Improvement Team have been commissioned to come into School to access our Quality of Education and provide assurance. They are fully trained serving Ofsted Inspectors and will look at data, quality assurance, speak to students and staff, observe lessons and deep dive in 3 different subject areas. They will then provide a written evaluation and report which we can work from. It is hoped this will take place by the end of October 2024. In addition, a meeting has been arranged for 15th November 2024 with the Head of Safeguarding at CIT (also a current serving Ofsted Inspector) who will look at our behaviour and attitudes systems concentrating on Safeguarding to verify all our procedures are correct and in place. HAW confirmed The Headteachers PMR (Performance Management Review) is scheduled for 10th October and will be done with Becky Jackson. Becky is a current Ofsted inspector and is the Deputy Director of Education for CIT. **The above work will provide Governors with the necessary assurance that things are operating well.** HAW reminded Governors that Open Evening was taking place on **Thursday 26th September at 6.00pm** and all are welcome.	**AW** **AW**
11	**Any Other Business** LCHS at 50 (CM/SH) SH advised the weekend celebrations were a huge success with the School welcoming over 1000 visitors on the Saturday. We had visitors from 30 different countries attending including New Zealand. On Friday we had the launch of the Behenna Archive, the first UK State School digital archive, in addition to celebrating the 50th anniversary of 4 schools coming together to form Lincoln Christ's Hospital School. There was plenty of BBC media coverage highlighting the talent of the students who were the stars of the show. **Events included**: • 50th anniversary plaque on the side of the School building together with floodlights • 50th anniversary logo designed by a current Year 7 student • Behenna Reception held in the Library	

11	Continued … • Burying of 2 Time Capsules in the Cloisters and Sixth Form area • BBC interviews with Students • Tours of the School • A Cathedral Service • Celebrity guest appearances • Presentation by Treasure Harrison, current pupil, regarding life at LCHS • Celebratory gifts and badges for all Students and Staff • Official photographs SH confirmed an ex pupil has pledged an Art Bursary for pupils of the School; we have had an offer of an Architectural Survey in relation to energy savings by someone who looks after the historic buildings at Cambridge University and have had 2 large donations from two US based ex pupils who were extremely impressed by all the celebrations. CM confirmed it was a fantastic weekend and a pleasure meeting ex Students and Staff. CM paid particular thanks to Steve Holt and Robin Forrester for their dedicated year-long hard work in organising the event together with the commitment and participation of the Headteacher and members of the SLT. All Governors were encouraged to look at the Behenna archive and for a small donation apply to purchase a tile commemorating their connection to LCHS which will be part of a permanent display within the School building. **HAW congratulated SH/CH on the success of the event and thanked them for the update.**	
12	Date of next meeting: **11th December 2024** **Meeting ended: 8.00pm**	