# Minutes of the Full Governing Body Committee

## Wednesday 8th September 2021 at 6.00pm

**Present**: Mrs. H. Allison-Warby, Dr. M. Dunn, Mrs. A. Edlin, Mrs R. Knowles, Mr. Chris Milnes, Mr. M. McKeown, Dr. S. Rowland, Mr M. Savage, Mr. M. Stapleton, Mr. N. Potter, Mr. P. Watson Mrs. S. Wilkinson

**Apologies:** Mr. J. Hanrahan, Mr. D. Gibbons **Minutes**: Mrs A. Williams, Clerk

| 8/9/21 | | **Actions** |
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| **1.** | **Welcome and Apologies:**<br><br>Ahead of the meeting Governors were given a tour of the School site highlighting the various refurbishment that has taken place over the summer break together with the purchase of new desks, chairs and equipment.<br><br>AW welcomed the Committee. Apologies: Mr J. Hanrahan, Mr. D Gibbons | |
| **2.** | **Declaration of interest in any items of discussion**: None | |
| **3.** | **Confirmation of the Minutes of the Previous Meeting:** 14th July 2021<br><br>The minutes were agreed and adopted as a true reflection of the meeting. Unanimous agreement. AE proposed, RK seconded. | |
| **4.** | **Matters Arising**:<br><br>SR advised that the issue with Pearson (28.1) has been sorted. The School had provided all the necessary documentation and Pearson were confirmed to be at fault. | |
| **5.** | **Election of Chair and Vice Chairs**:<br><br>**Election of Chair of Governors:**<br><br>AW advised that Richard Greenfield had resigned from his position of Chair and that the role was now vacant. MM gave an overview of the role and what was required of a Chair of Governors in terms of time and commitment. Lengthy debate followed regarding the pros and cons of recruiting from the Foundation or from an outside source. There were no volunteers or nominations from the existing Governing body and PW confirmed that he would urgently approach the Foundation and call for an extra-ordinary meeting to seek assistance before we look elsewhere. Governors were in agreement. **PW to update AW as soon as possible.**<br><br>**Election of Chair and Vice Chair: Curriculum & Standards Committee**<br><br>In the absence of any nominations MD agreed to remain as Chair of the Curriculum & Standards Committee and HAW as Vice Chair – PW proposed, MS seconded.<br><br>**MD re-elected as Chair of Curriculum & Standards Committee. HAW re-elected as Vice Chair.** | **PW** |

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| **5.** | Continued ….<br><br>**Election of Chair and Vice Chair: Finance, Audit, Risk & Property Committee**<br>In the absence of any nominations PW agreed to remain as Chair of the Finance, Audit, Risk & Property Committee and MS as Vice Chair – MD proposed, RK seconded.<br><br>**PW re-elected as Chair of Finance, Audit, Risk & Property Committee. MS re-elected as Vice Chair.** | |
| **6.** | **Governors completion of NGA online Training Module: Key Functions of the Governing Body**<br><br>Governors proceeded to the Sixth Form area to complete the abovementioned training module. However, there were technical issues and it was agreed that the module should be completed elsewhere before the deadline of 29th September 2021.<br><br>MM advised that in future the Sixth Form area would be available to Governors before Committee meetings if they wanted to use the facilities in order to complete any training. IT assistance would be provided. | |
| **7.** | **Headteacher's Items** - None | |
| **8.** | **Any Other Business**<br><br>AW asked whether Governors would have any objections to the Minutes of the meeting being recorded to aid transcription. There were no objections. | |
| **9.** | Date of next meeting: 29th September 2021 **Meeting ended: 7.40pm** | |